

STODENT SLAST NAME:	
Family Account Number:	for office use only

FAMILY REGISTRATION FORM 2021 - 2022

Releasing the G	enius₀	For current Spirit of Math students, please register online at: sirs.spiritofmath.co For sibling registration, please contact your campus administrator for further assistance								
Please print clearly & o	complete all s	ections	0	Copy of rep	ort card(s) atta	ched		for of	fice use only	
Student's First	Name	Date of Birth	Gender	Day School	Septemb	er 2021	Grade	SoM Class	Start Lesson #	
				Day School	Name		Graue			
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PRIMARY CONTACT (First & Las	st):	MOBILE N	MOBILE NUMBER: E-MAIL:		:		OCCUPATION:			
SECONDARY CONTACT (First & Last):		MOBILE N	MOBILE NUMBER: E-MAI				OCCUPATION:			
HOME PHONE NUMBER:		EMERGENCY CONTA		NAME (MUST BE DIFFERENT FROM ABOVE CONTACTS):		E CONTACTS):	EMERGENCY CONTACT NUMBER:			
Street Address:										
City:			Provir	nce:		Postal (Code:			
Allergies/Medical/Learr	ning Difference	es:								
How did you hear about	Spirit of Math Sc	hools?		Lagree	to receive Spirit of	Math®Schools Inc.	and its affil	istos omails	containing	
From School Online Search	Print Media Print Media Radio / TV Contest	Flyer Advertisement Posters/Billboards/ Digital screens Other newsletter, news, updates and promotions regarding Spirit of Math ever products and campus information. I can withdraw my consent at any time. (Please refer to our Privacy Policy contact us for more details.) Please Initial:								
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Registration Policy #4).	•			_	-			-		
permanent transfers, de Please initial:		_	=	-	•	=			-	
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By signing below, I am		t I have re	ad the Spiri	t of Math Po	licies and Proce	dures and agree	to adhere	to these F	Policies and	
Procedures as outlined						_				
Parent/Guardian:_						Date:				
PLEASE COMP										
(The tuition for grade										
Select Preferred Payn	nent Method:	Credit			horized Debt	○ HigherEd			h/Cheque	
AMOUNT			AUG 16,202		NOV 2			MARCH 7,20	22	
One Child	TION FEE \$25 "				-REGISTRATION UNTIL JUNE 30, 202 \$850 CAD		21			
Two Children			\$850 CAD \$1530 CAD)	\$850 \$1530			\$850 CAD \$1530 CAD		
Cheque #/Cash			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		*					
Receipt # (SoM Office use only)										
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ANNUAL FAMILY REGISTRA One Child Two Children	TION FEE \$30 "		•		\$870	CAD		•		

Date:

Spirit of Math® Schools Inc.

Interviewed By:

spiritofmath.com

Approved for Grade: _

POLICIES & PROCEDURES

Your signature signifies your full acceptance of all policies and procedures listed below

REGISTRATION

- 1. A registration is deemed complete and students are enrolled with Spirit of Math once the registration form and all registration fees and post-dated cheques per student are submitted and approved by administration. Places will not be held in classes until registration is complete.
- Although every effort will be made to accommodate students, Spirit of Math reserves the right to cancel a class due to insufficient enrollment.
- One trial class per new student may be allowed prior to registration and free permanent switch(es) within the same campus.. Contact your campus office for information.
- The withdrawal procedure does not allow for partial refunds greater than 5 weeks of first term in which a student has enrolled and attended. This is to allow a student to try the program for 8 weeks. There are no partial refunds for subsequent terms. Should you need to withdraw from the program, please advise your campus 5 business days prior to the next payment. Your post-dated cheques will be returned to you, or any other balances owed if another form of payment is used. Withdrawal requests which come in after the payment date, but before the first class of the session will be subject to a \$25 administration fee.
- Priority is given to students who have completed the year with Spirit of Math. Students who have withdrawn before the end of a 5. previous year will be required to wait until the beginning of the new student registration period before registering.
- All tuition cheques returned to the office as "Non-Sufficient Funds" will carry a \$25 service charge paid to Spirit of Math campus. A 6. two week grace period will be granted to make arrangements for the replacement payment to be received at the office. After the two-week grace period, if cheques have not been replaced the student will not be allowed in class.

ATTENDANCE

- Classes that are regularly scheduled and fall on a holiday will continue as regularly scheduled. These include Labour Day, Thanksgiving 1. Day, February Holiday, Easter Monday and Victoria Day, etc.
- Should severe weather conditions occur on a class day, it will be the student's and/or parent's responsibility to call the office or check the website for information regarding classes. Spirit of Math classes will continue on these days, but if conditions are severe enough to close the school, the affected students are welcome to attend, at no extra cost, another class of the same grade later that week or pick up any missed homework from the office. The class may instead transfer to online.
- Switching to another regularly scheduled class in the same week due to a missed class is discouraged as this affects the child's learning. However, we will accommodate unforeseen conflicts by permitting a certain number of free make-up classes and free permanent switch(es) within the same campus (please refer to the following chart). All make-up classes must be approved by your campus director. Teachers cannot approve class changes. If the requested class is full, the student and/or parent will be unable to do a makeup or transfer to that class. This includes sitting at the back of the class and not participating.

Grade	Free make-up classes in the same campus	Free permanent switches in the same campus
K - 6	2	1
7 - 8	3	1
9 and up	Unlimited	Unlimited

- Free make-up classes and permanent switches between K-8 can be
- Any additional make-up classes will be subject to a \$65 fee per class. Any additional permanent switches will be subject to a \$75 fee per
- Trial class out of period will be subject to \$65 fee.

transfer

Any class switches to another campus will be subject to a \$65 fee and any permanent switches, a \$75 fee.

The above policy only applies to the current school year

If a student is absent from class due to illness or other circumstances, it is the responsibility of the student and/or parents to obtain any missed lessons or homework from the school. Teachers and staff cannot fax or email handouts to students.

STUDENT/PARENT RESPONSIBILITIES

- Spirit of Math Schools Inc. personnel cannot assume responsibility for students who leave the campus after instruction or who arrive before their classes. It is the parents' responsibility to accompany their child to and from the campus. Parents will accept full responsibility for their child until his/her class begins and when it ends. Parents and guardians are to accompany grade K - 4 students to their classroom when dropping off before class, and picking up after class.
- STUDENT DRESS CODE: Students are expected to dress appropriately for school. Clothing should be modest and in good taste and should not include, for example, such inappropriate attire as pyjamas, short shorts, muscle shirts, half shirts, mini skirts, tank tops, and t-shirts with inappropriate 'messages'.
- 3. Students and Parents must read the Student/Parent Expectations Form in the Start Up Package.
- Spirit of Math is a challenging program and the class can not slow down for students who are struggling with the class work. If a student or parent is not keeping up with the expectations, they will be put on probation and it is up to the student and parent to ensure they are keeping to the guidelines of the agreement.

PRIVACY POLICY

- Spirit of Math Schools Inc. collects information about your family to provide the best and most appropriate care for your child. This 1. information is also used for statistical analysis to develop programs required for the future.
- Your information (including email address) is retained to enable us to communicate with you if we have new information that may 2. be of interest to you.
- All personal family information is processed and stored in a secure location with access controls. 3.
- Spirit of Math Schools Inc. will not sell or rent your family information to any person or organization. Information is only given to those directly involved in providing a service to your child, or as required by law. Registration forms are destroyed following each

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